



Application for Extension - Year 11 - 12

Empowering Learners. Empowering Futures.

Step One - Student to complete

I have contacted the Deputy Principal Senior Schooling PRIOR to the due date to discuss the relevant circumstance.

Step Two - Student to complete

Name: _____ Date request submitted: _____

Form: _____ Subject: _____

Teacher: _____ Due date of assessment: _____

Assessment type: _____

Reason for extension: _____

Documentary evidence attached: _____

Student's Signature: _____ Parent's Signature: _____

Step Three - Teacher to complete

Work effort during set preparation time: _____

General Comment: _____

Number of lessons missed: _____ Teacher: _____ Teacher's Signature: _____

Step Four - Deputy Principal to complete

This application for extension is: _____ Date now due: _____

Comment: _____

Deputy Principal: _____ Deputy Principal's Signature: _____

Entered on OneSchool as contact and referred teacher.

NOTE: This completed form and documentary evidence must be submitted with the final piece of assessment.